



Executive Committee MINUTES

Thursday, 30 August 2018
3 pm Spain & Sweden; 10 am Uruguay; 8 am Texas

EXCOM Members

Acad. Eng. Lucio Cáceres (President)
Dr. Elías Fereres (Past-President)
Dr. Tuula Teeri (President-Elect)
Dr. Ruth David (Secretary/Treasurer)

Additional Participants

Magnus Breidne (IVA)

1. Welcome and approval of agenda

The agenda was approved as presented.

2. Approval of EXCOM Minutes of 12 April 2018

The minutes were approved as presented.

3. Report of the Secretary/Treasurer

a. 2018 Dues Status

All CAETS members have paid their dues for 2018.

b. Banking Relationships

The EXCOM concurred with the proposal to establish an interest-bearing CAETS reserve account as well as to establish a second signer on the CAETS accounts to provide operational continuity in the event of the unexpected death or incapacitation of the Secretary/Treasurer.

c. 2018 Board Nominees

EXCOM members noted the member nominations for President-Elect and Board positions.

d. CAETS Dues Schedule

EXCOM members agreed to maintain the current dues schedule, which includes 4 tiers (\$1030, \$2060, \$3090, \$6180 with the 3% increase effective in 2019).

4. 2018 CAETS Annual Meeting: 10-14 September 2018, Montevideo, Uruguay

a. Status Update: ANIU

Acad. Eng. Lucio Cáceres reported that CAETS 2018 has achieved the self-financing level, all speaker information has been received, and visa issues were resolved to enable participation by observers from both Pakistan and Nigeria. Simultaneous translation will be provided for 3 speakers who do not speak English.

Approved 14 March 2019

5. 2019 CAETS Annual Meeting: 24-28 June 2019, Stockholm, Sweden
 - a. Status Update: IVA
Magnus Breidne reported that planning is progressing well; many key speakers have been contacted. He will make a presentation to the Council in Montevideo and hopes to have a final program established by October.
6. 2020 CAETS Annual Meeting: Korea (NAEK)
 - a. Status Update: Secretary/Treasurer
NAEK has adopted the theme “Engineering a better world—Smart Society” for the 2020 convocation. Their proposed schedule includes CAETS meetings and a Welcome Reception on Monday; a 1.5-day convocation Tuesday and Wednesday morning followed by the CAETS Council Meeting Wednesday afternoon; and a Technical Tour on Thursday. A presentation will be provided to the Council in Montevideo.
7. Pakistan Membership Application
 - a. Due Diligence – Trip Report
 - b. Addendum - Subsequent Actions by PAE
 - c. Recommendation to Council (Membership, Initial Dues)
Key elements of the trip report and subsequent actions were discussed. It was noted that although PAE membership has adopted the needed changes to their Bylaws, final concurrence by Pakistan government authorities will take considerable time. EXCOM members agreed that the election process should proceed and concurred that PAE dues should be established at the lowest tier.
8. New Zealand Membership Application
 - a. Status Update: Secretary/Treasurer
The EXCOM was informed that the Royal Society Te Aparangi is proceeding with the restructure needed for conformance to CAETS Bylaws regarding membership, but the pace may not support a 2019 application for membership. It is expected that a representative from ATSE will provide a more complete report during the Council meeting.
9. New Business
 - a. WFEO Communications
After discussion, it was agreed that no action would be taken pending CAETS discussions regarding member interest in the UN Sustainable Development Goals and formulation of a path forward for CAETS.
 - b. 2019 Operating Budget
The proposed 2019 CAETS Operating Budget, which will be presented to the Board, was previewed by EXCOM members. Items of discussion included the proposed path forward for the CAETS website as well as travel costs.
10. The telecon was adjourned.