



# Board Meeting Minutes

Monday, September 10, 2018 – 0900 - 1200  
Sheraton Montevideo Hotel  
Victor Solino 349, Punta Carretas, Montevideo, Uruguay

## **Board Member Attendees**

Acad. Eng. Lucio Cáceres (President)  
Dr. Elías Fereres (Past-President)  
Dr. Tuula Teeri (President-Elect)  
Dr. Ruth David (Secretary/Treasurer)  
Roger McCarthy (United States)  
Lucas Noldus (Netherlands)

Frank Behrendt (Germany)  
Trueman Goba (South Africa)  
Ulrich Suter (Switzerland)  
Prof. Stane Pejovnik (Slovenia)  
István Králik (Hungary)

## **Additional Attendees**

Matt Wenham (Australia)  
Magnus Breidne (Sweden)  
Jaime Dominguez (Spain)

Jose Albarran (Mexico)  
Adriana Gamboggi (Uruguay)

### 1. Welcome and approval of agenda

President Cáceres welcomed the attendees and provided a brief description of Uruguay's economy, government, and educational systems. The agenda was approved as proposed.

### 2. Approval of Board Minutes of November 13, 2017

The Board Minutes from November 13, 2017 were approved as presented.

### 3. Report of the Secretary/Treasurer, Ruth David

#### a. Audit Committee: 2017 Financial Audit

The Treasurer reported that the 2017 Financial Audit was complete and that no issues were identified.

#### b. 2018 Financial Status and Banking Relationships

The Treasurer reported that 2018 expenses were within budget and that the USAA account had been closed with all remaining funds transferred to the Bank of America Account. Two actions were proposed for the coming year: 1) Establish a second-signer for the Bank of America account at the NAE who will have account access in event of an emergency; 2) Establish an interest-bearing account at Bank of America with the transfer of approximately \$225,000 from the checking account.

#### c. 2019 Operating Budget

The 2019 Operating Budget was presented by the Treasurer. After discussion, the Board agreed to recommend to the Council an increase in the Management Fee from \$44,000 to \$50,000 for

Approved

2019. The CAETS President-Elect, Tuula Teeri, agreed to undertake benchmarking analysis to determine an appropriate amount going forward. The budget was approved with this modification.

d. Rotation Schedule

The updated Rotation Schedule was provided for information.

e. IAP-R (InterAcademy Partnership for Research)

The Secretary/Treasurer reported that she had represented CAETS at the InterAcademy Partnership for Research Board Meeting in London on 8 February 2019. CAETS is an Observer but has a vote on IAP-R matters. Minutes from the meeting were provided for information. An item of note was the attendees' discussion of the fact that although engineering is included in the IAP mission, there is no secretariat representing engineering. It was agreed during the IAP-R meeting that for the foreseeable future, CAETS participation in IAP-R is the best avenue for engagement with CAETS member academies. The Secretary/Treasurer also noted that the IAP-R is still getting organized but it will be important for CAETS to stay engaged to strengthen the voice of the engineering community in IAP-R projects. The 2019 Board Meeting of IAP-R is being held in South Korea; NAEK has agreed to represent CAETS during that meeting.

4. Discussion: CAETS Statements

The Board had a robust discussion of the purpose, target audience, and structure of CAETS Statements, which typically derive from content presented during the Technical Meetings associated with CAETS Annual Meetings. It was agreed, for recommendation to the Council, that the host academy should identify topics and work throughout the year prior to the meeting to prepare and circulate a draft statement for consideration by the Council. Comments would be solicited well in advance of the meeting with a fixed deadline for feedback; the edited statement would be presented during the Council meeting for a final vote.

The Board discussed other types of CAETS Statements that might be issued on an ad hoc or continuing topical basis; such statements might derive from ongoing discussion threads supported on the future CAETS website.

The discussion also addressed issues relating to consensus and the possibility that individual academies could opt not to endorse a CAETS statement. Board members agreed that no CAETS Statement should be issued absent endorsement by at least two-thirds of the member academies.

5. CAETS Website Requirements

Board Members provided a number of recommendations for a restructured CAETS website, including both public and members-only accessible content. It was agreed that the home page should be structured to communicate with the public, featuring upcoming events, highlighting CAETS statements, and potentially highlighting individual member activities around selected themes. The members-only section should provide not only access to meeting information but also should facilitate committee and group collaboration, statement development, and access to



relevant reports provided by member academies. Out-dated information should be retained in archives. Further, the website should be structured to be mobile-friendly.

6. CAETS Discussion Groups

Board Members expressed interest in all of the topics to be addressed by Discussion Groups later in the day. It was agreed that the topics would be carried forward into 2019, with the recommendation that groups be organized in advance of the meetings via telecons.

7. New Business

The Board discussed the need for proactive recruitment of new member academies. The Secretary agreed to compile a list of engineering academies, using Euro-CASE and other related organizations as a basis; the list is to be circulated to CAETS members for their feedback and also will be used by the host academy to issue observer invitations to the 2019 meetings in Stockholm. It was agreed that the Board would further discuss a strategy for recruitment of new members during the 2019 meeting.

8. The meeting was adjourned.