



EXCOM Meeting Minutes

June 2019 – Conducted via email

EXCOM Members

Tuula Teeri, President
Oh-Kyong Kwon, President-Elect
Lucio Caceres, Past-President
Ruth David, Secretary/Treasurer

Additional Participants

Magnus Breidne (IVA)
Narai Kim (NAEK)
Adriana Gambogi (ANIU)

1. Welcome and approval of agenda
No changes to the agenda were proposed by EXCOM members.
2. EXCOM Minutes of 14 March 2019
Meeting Minutes from 14 March 2019 were approved as presented.
3. Report of the Secretary/Treasurer
 - a. Information: 2019 Dues Receipts
A spreadsheet showing 2019 dues receipts was provided to members; it was noted that all but two member academies had paid their dues. The Secretary/Treasurer will continue to follow up with the remaining two academies.
 - b. Information: 2020-2021 Dues Schedule
Action: Consider Board-Chartered Task Force to analyze dues schedule going forward
It was noted that the 2021 dues schedule to be approved on 27 June would reflect a continuation of the 2019-2020 dues. It was agreed that no action to analyze the dues schedule would be initiated at this time.
 - c. Information: Rotation Schedule
It was noted that the current rotation schedule changed due to decisions by two member academies (Czech Republic and Norway) to defer their nomination of Board Representatives for the 2020-2021 cycle. Mexico and Japan, previously scheduled to nominate for the 2021-2022 cycle agreed to advance their nominations for the 2020-2021 cycle instead. This change impacts the rotation sequence for subsequent years as well.
 - d. Information: 2020-2021 Board Nominees
Biographical information was provided for 2020-2021 Board nominees.
4. 2019 CAETS Annual Meetings Status Update
 - a. 2019 CAETS “Reflections”
CAETS President Tuula Teeri proposed that in lieu of a formal CAETS Statement, she would prepare a personal reflection of key points and themes from the technical symposium. This document would be available for dissemination shortly after the end of the meetings and would be presented as an IVA summary rather than a CAETS statement (requiring Council approval).



EXCOM Meeting Minutes

5. 2020 CAETS Annual Meeting Status Update

It was reported by NAEK that planning is well underway for CAETS 2020 and that a full update will be presented to the Council during its annual meeting.

6. 2021 CAETS Annual Meeting Status Update

Written materials received from Argentina, host of CAETS 2021, were provided. A more complete update will be presented to the Council during its annual meeting.

7. Information: Member Applications

a. New Zealand

Action: Initial Dues Recommendation to Council

b. Nigeria

Action: Initial Dues Recommendation to Council

c. Serbia

Action: Initial Dues Recommendation to Council

The Secretary reported that the 3 Visiting Committees had completed their work and recommended election of New Zealand, Nigeria, and Serbia as members of CAETS. The EXCOM agreed to recommend to the Council that all three candidates be brought in at the lowest tier of dues (\$1030 USD).

8. New Business

There was no consideration of New Business.