

### Meeting Participants

Katherine Woodthorpe, President, Australia  
Jan Worner, President-Elect, Germany  
Mika Hannula, Past-President, Finland  
Gosta Lemne, Director, Sweden  
Sean Finlay, Director, Ireland  
Julio Fernandez, Director, Uruguay  
Rahmon Bello, Director, Nigeria  
Milos Nedeljkovic, Director, Serbia  
Ruth David, Director, Secretariat

Yu Zhu, China  
Liu Wei, China  
Indranil Manna, India  
Karen Wagner, Germany  
Adriana Gambogi, Uruguay  
Peter Derbyshire, Australia

### Meeting Minutes

CAETS President Katherine Woodthorpe convened the Zoom meeting at 5:05 US CDT, welcoming all participants. She expressed her excitement about the upcoming CAETS meetings, to be held in Brisbane, Australia, noting that the agenda is nearing completion and that registration is open. She also mentioned her intent to host a meeting of CAETS member academy presidents and that Kylie Walker (ATSE Chief Executive) intended to host a meeting for member academy Chief Executives in Brisbane.

The President then described briefly the main discussion topics: CAETS Rotation Schedule and CAETS expansion. She noted that an Ad Hoc Committee (Katherine Woodthorpe, Indranil Manna, Rahman Bello, Cather Simpson) designated by the Board during the 2024 Annual Meeting had met to consider options for presentation to the Board.

#### Rotation Schedule

CAETS Secretary Ruth David opened the discussion of the Rotation Schedule, noting that recent events led to significant disruption. The schedule remains unchanged for 2025 through 2028 from the information provided during the 2024 Annual Meetings. After that, however, 3 vacancies occur in the following 4 years.

Specifically, the resignation of Norway, scheduled to host CAETS 2027, created a vacancy that was voluntarily filled by the Netherlands, which led to a vacancy in 2032. More recently, the resignation of Belgium, created a vacancy in 2030. Additionally, the Secretariat was recently notified that the Czech Republic is unable to host the meetings as scheduled in 2029 due to financial constraints; having already swapped positions once, EACR requested to be moved to the bottom of the Rotation Schedule. The Secretary noted that CAETS Bylaws state that:

*"The Board of Directors may approve temporary exchanges of position on that schedule, for specific purpose only, between two member academies based on their joint agreement and request for Board Approval."*

The Secretary observed that the number of near-term vacancies creates a situation that is not addressed by existing CAETS policy. She recommended that the vacancies be filled by advancing all member academies in their current sequence to close the gaps, and then to

support negotiation of swaps if individual academies cannot meet the new schedule. The resulting sequence for the coming 10 years is shown in the table that follows.

<b>CAETS Rotation Schedule</b>		
<b>Year</b>	<b>Current</b>	<b>Proposed</b>
2025	Australia	Australia
2026	Germany	Germany
2027	Netherlands	Netherlands
2028	United States	United States
2029	Czech Republic	Japan
2030	Belgium	Slovenia
2031	Japan	South Africa
2032	Vacant (Netherlands to 2027)	Canada
2033	Slovenia	Denmark
2034	South Africa	Mexico

After discussion, the Board agreed to recommend to the Council that:

1. The CAETS Rotation Schedule be amended as proposed above to close the gaps left by member academy resignations together the notification that an academy was unable to host as scheduled.
2. CAETS Operating Policy be amended to permit the Board to approve a request by an individual member academy to move to the bottom of the rotation schedule with at least 5 years advance notification from the year in which they are scheduled to host the annual meetings.

The Secretariat will seek Council approval via an email vote.

The option of joint hosting of CAETS Annual Meetings by 2 or more member academies was also discussed as a means to reduce the financial burden for smaller academies. It was observed that this would impact the designation of the CAETS presidency (tied to the meeting host) and also the rotation schedule if multiple academies were credited for hosting the meetings. After discussion, the Board concluded that such an option should be considered on a case-by-case basis.

### **CAETS Expansion**

The Secretary reported that the Ad Hoc Committee had explored various options for expanding CAETS, while noting that in accordance with CAETS Bylaws:

*"The members of the corporation shall be academies of engineering and technological sciences, one per country, which shall appoint one representative."*

In addition to ongoing efforts to identify and recruit member academies that fully meet CAETS membership criteria, the Committee recommended that CAETS add an Associates category to broaden international participation. Prospective associate members would include academies in which the engineering profession is represented within a broader scientific/technological population, as well as multi-national/regional academies. While some Associates would have a path to full CAETS Membership (e.g. national academies that subsequently put engineering and technological sciences on an equal footing rather than subordinating the profession within the broader science community), others would not have a path to membership (e.g. multi-national/regional academies).

The Secretary noted that engaging academies as Associates might also advance the Bylaws Objective: "CAETS will foster establishment of additional engineering academies where none exist."

After discussion, the Board agreed to recommend to the Council:

1. **Creation of an Associates category with the understanding that Associates would not be members of the Council but would be welcome as observers to all meetings (with the exception of designated Executive Sessions which are restricted to members only). Associates would be encouraged to participate in all CAETS activities, including Working Groups, Committees, and the Communication Prize.**
2. **Dues for Associates would be set at the lowest tier of CAETS dues.**
3. **Membership criteria for Associates would be aligned with those of full CAETS Members as shown in the table below.**

<b>CAETS Membership per Bylaws</b>	<b>Associates (Recommended)</b>
Be representative of the engineering and technological community of that country.	Include representation of the engineering and technological community of that country/region.
Subscribe to the nonpolitical, non-governmental international character of the Council.	No change
Have a peer elected membership with criteria for election based on significant personal contributions to engineering, technological sciences, or related activities.	Interpreted that "peers" will encompass the broader membership of the academy.
Be governed by its elected membership.	No change
Be engaged in significant activities demonstrating that its objectives are compatible with the objectives of CAETS.	No change
Have sufficient support to pay the costs of CAETS membership and the costs of participation in CAETS activities.	No change

If approved by the Council, the Secretary will develop an application process for Associates which includes demonstration of alignment with the membership criteria; a zoom interview with 2–3 representatives of CAETS member academies and the Secretariat; and a recommendation to the Council for final vote.

The Board also considered ways in which CAETS might engage Young Academies to gain new perspectives. Directors agreed that more information was needed and that a discussion during the upcoming Annual Meetings would be beneficial. Meanwhile, the Secretary will gather additional information from CAETS member academies.

The meeting was adjourned at 6:01 US CDT.